



# ***JOB OPPORTUNITY***

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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**DEPUTY COMMISSIONER  
(EXEMPT POSITION)  
FINANCIAL SURVEILLANCE BRANCH  
\$8,611 - \$9,314\*  
LOS ANGELES**

The California Department of Insurance is seeking an experienced individual to serve as the Deputy Commissioner for the Financial Surveillance Branch.

**RESPONSIBILITIES:** The successful candidate will manage and direct the operations and activities of the Financial Surveillance Branch, which consists of the Field Examination Division, Financial Analysis Division, Actuarial Office, and Premium Tax and Trouble Companies Bureau located in San Francisco and Los Angeles. The position reports to the Chief Deputy Commissioner. The incumbent will provide policy advice and direction to the Insurance Commissioner, Chief Deputy Commissioner and Executive Staff on administrative and program policies; serve as technical consultant to the Chief Deputy Commissioner and provide advice with respect to monitoring company financial status, insurers seeking to do business in California, actuarial issues, etc.; direct the monitoring of the solvency of insurance companies doing business in California; manage the ongoing surveillance and analysis of insurance companies which have been identified in hazardous condition; represent the Department before special interest groups, legislative hearings, conferences, and meetings; and serve as a member on the Commissioner's Executive Staff.

**DESIRABLE QUALIFICATIONS:** The successful candidate must have an outstanding knowledge and understanding of the following:

- insurance accounting and finance systems
- laws, rules, and regulations governing the full range of insurance activities
- California Insurance Code
- methods of conducting financial examinations and financial analysis of insurers, and analysis of reinsurance contracts
- organization and functions of California State Government including the organization and practices of the insurance industry and the Department of Insurance
- principles, practices, and trends of public administration, organization, and management
- program development and evaluation
- methods of administrative problem solving
- principles and practices of policy formulation and development

The successful candidate will also have superior skills and abilities necessary to:

- interpret legal requirements and apply them to financial records, tax procedures, and insurance operations
- manage a multi-disciplined organization
- make responsive and effective presentations
- conduct meetings, hearings, and conferences
- analyze problems and develop an effective course of action to solve them
- assume responsibility to operate effectively with a minimum of direction

**WHO MAY APPLY:** Resumes will be accepted from all individuals from the public and private sector possessing the qualifications, knowledge and abilities to effectively perform the Deputy Commissioner, Financial Surveillance duties. All resumes will be reviewed; however, only the most qualified candidates will be contacted for an interview.

**APPLICATION PROCEDURE:** Send a resume with a statement of qualifications to Elizabeth Garcia, Department of Insurance, Human Resources, 300 Capitol Mall, 13<sup>th</sup> Floor, Sacramento, CA 95814. **Please indicate "Deputy Commissioner, Financial Surveillance Branch" on the statement of qualifications.** For additional information, please call (916) 492-3505.

**FINAL FILING DATE: June 14, 2004 or until filled**

**\* Per the State's current Personal Leave Program, the above salary rate is reduced by approximately 5% and one day of paid leave per month is credited in lieu of the reduced pay amount.**

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**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD**

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN  
ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

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